



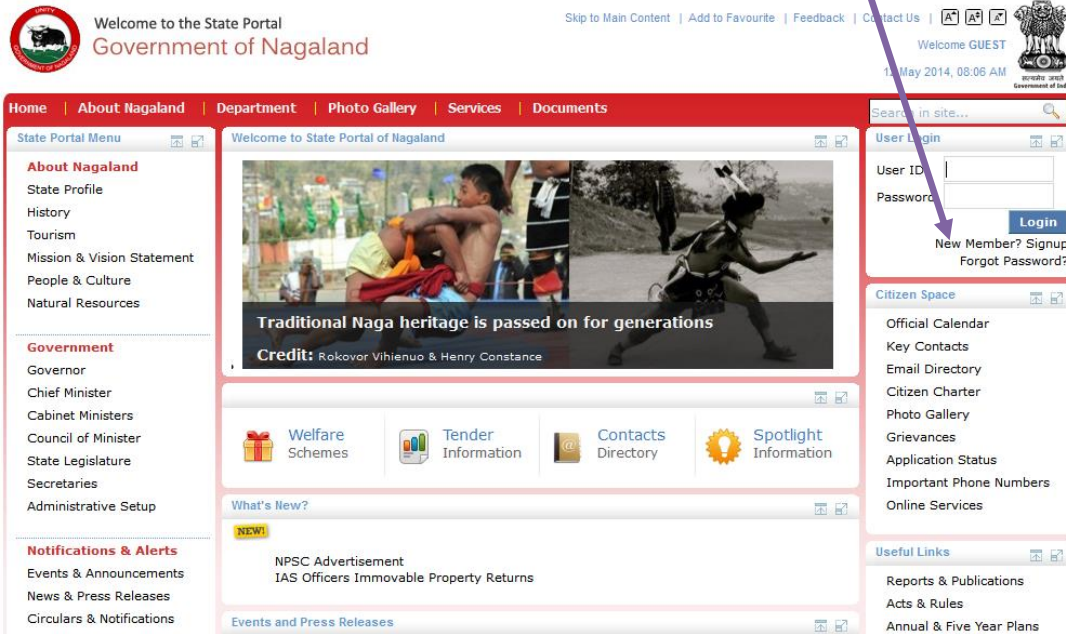
Nagaland Public Service Commission

Government of Nagaland

Steps to fill up NPSC Ncs, Nps, Nss Form [\(Mozilla Firefox recommended\)](#)

Step1: Go to Nagaland State Portal – <https://nagaland.gov.in>

Step2: If you are a new user, register as a New User by clicking on the link -



Step3: Registering as a New User

Fill up the form as shown below (USER ID and PASSWORD is important for Login) and click on Submit

First Name *	<input type="text"/>
Last Name *	<input type="text"/>
Gender *	Select Gender <input type="button" value="v"/>
User ID *	<input type="text"/>
Password *	<input type="password"/> <small>(Min 6 - Max 16 Characters)</small>
Re-type Password *	<input type="password"/>
Email *	<input type="text"/>
Residential Address	
Address *	<input type="text"/>
City *	<input type="text"/>
Districts *	Select District <input type="button" value="v"/>
State	Nagaland
Country *	India
Zip *	<input type="text"/>
Mobile No. *	+91 <input type="text"/>
Kiosk/CSC Users	
Kiosk/CSC	<input type="checkbox"/> (Only for Kiosk/CSC Users)
Kiosk Id *	<input type="text"/>
Confirm Kiosk Id *	<input type="text"/>

(No Need to fill the Kiosk)



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Security Question

If you forget your password, we would identify you with this information

Select Security Question *

Answer *
(Minimum 3 characters)

This is a security check. Please enter the alphabets and numbers in the exact way as they are displayed without any space.(Case Sensitive). *

t Q N f a

* Indicates a required field.

~Select a Security Question and Type the answer which you should not share with anybody. This will be used in case you forget your password.

~Type in the alphabets and numbers in the textbox. Note that these are Case Sensitive(Capital/Small)

~Click Submit and you should get the below Successful notification.

User Login Detail

Testing User has been registered successfully!

Step4: Login with the User ID and Password which you had set.

User Login

Enter Login details:

User ID

Password

[New Member? Signup](#)
[Forgot Password?](#)

Step5: Click on Services

Welcome to the State Portal
Government of Nagaland

[Skip to Main Content](#) | [Add to Favourite](#) | [Feedback](#) | [Contact Us](#) | [A+](#) [A-](#) [X](#)

Welcome GUEST
12 May 2014, 08:19 AM

Home | [About Nagaland](#) | [Department](#) | [Photo Gallery](#) | [Services](#) | [Documents](#)

State Portal Menu

About Nagaland

- [State Profile](#)
- [History](#)
- [Tourism](#)
- [Mission & Vision Statement](#)
- [People & Culture](#)
- [Natural Resources](#)

Government

- [Governor](#)
- [Chief Minister](#)
- [Cabinet Ministers](#)

Welcome to State Portal of Nagaland

User Login

User ID

Password

[New Member? Signup](#)
[Forgot Password?](#)

Citizen Space

- [Official Calendar](#)
- [Key Contacts](#)
- [Email Directory](#)
- [Citizen Charter](#)
- [Photo Gallery](#)



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Step6: Click on NPSC – Application for NCS, NPS, NSS and Allied Services Exam

Department | Photo Gallery | **Services** | Documents

Services

Department	Service
▶ NPSC	Application for NCS, NPS, NSS and Allied Services Examination
	Combined Technical Services Examination
▶ Employment Exchange	Application for Registration of Candidates
	Application for Update Registration of Candidates
	Application for Renewal Registration of Candidates
▶ Directorate of Economics and Statistics	Application for Birth Certificate
	Application for Death Certificate

Step 7: Read the Instructions > Scroll to the Bottom > Click on the Checkbox and Click 'Submit Online'

Application for NCS, NPS, NSS and Allied Services Examination form

[Submit Online](#) [Back](#)

Process instruction for submission of eForm

- Open the online form (eForm).
- All fields marked as * on E-Form are mandatory fields.
- Fill in the details in the form and upload photograph and signature.
- Instructions for uploading photograph and signature-
 1. Candidates must upload clear scanned images of their photograph and signature.
 2. Size of photograph should be approximately 200 pixels width x 250 pixels height.
 3. Size of signature should be approximately 250 pixels width x 120 pixels height.
 4. File size of photograph and signature should not exceed 2 MB.
- Submit the eForm.
- Make online payment for examination fee of Rs. 300 (Rupees Three Hundred only).
- Instructions for making online payment for examination fee:
 1. After submitting the eForm, candidate shall click on the Preview Button and review all the details for correctness in the submitted eForm.
 2. If any information is incorrect or photograph/signature have not been correctly uploaded, candidate may submit a new application.
 3. After candidate is satisfied that all information is correct and photograph & signature have been correctly uploaded, proceed to make online payment.
 4. Page will be re-directed to NDML payment page.
 5. Candidate will select payment option: Debit Card, Internet Banking, Credit Card.

WARNING

- Application containing incorrect or suppressed information in any respect shall be penalized as deemed fit by the Commission.
- If the information (Date of Birth etc) given in the eForm during Prelims does not match with the Certificates submitted during the Mains, concerned candidates will be disqualified and stern disciplinary action taken and may even be debarred from future examinations
- Cheating in any manner and indulgence in malpractice of any kind shall make the candidate liable to be summarily disqualified.

ANNEXURES

[Advertisement dt. 03.05.2014](#)

I have read all the process instructions and agree to pay the payment fee for the form if applicable.



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Step 8: Filling up the Form

- a. Fill up Name, Fathers Name, Gender, Date of Birth, Present Postal Address, Pin Code, Mobile Number(Without 0 in the 1st digit)
- b. Select your category General/ST
If ST, Select the Name of your Tribe
- c. If Physically handicapped, select the option and type in the Category



1. Full Name of the Candidate *

2. Father's Name *

3. Gender * Male Female

4. Date of Birth *

(AS PER HSLC/MATRIC ADMIT CARD)

5. Present Postal Address *

Pin Code *

6. Mobile Number *

7. Category * General ST

ST(Name of the tribe) *

8. Physically handicapped? Yes No

If physically handicapped, under what Category?

- d. Select your options Graduate, Age Relaxation Claimed, Choice of Examination, In case of Kohima and Dimapur 'Which area you will reside during exams?'; If employed, Details of employment

9. Advertisement No.

10. Are you a graduate? * Yes No

11. If not a graduate, final result awaited? Yes No

12. Have you ever been debarred from appearing in any competitive examination? * Yes No

13. Is any age relaxation claimed * Yes No

14. Choice of examination centre *

Which area will you reside during time of examination?

15. Are you a government employee? * Yes No

If government employee, no. of years in service?

16. Details of Employment (for those who are employed)

Name Of Post	From	Period	To	Name of Dept./Firm/Institution
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>



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- e. Upload your Photograph and Signature:
Photo should be approx 200 pixels width x 250 pixels height.
Signature should be approx 250 pixels width x 120 pixels height.
Size of Photo and signature should not exceed 2MB.

Documents to be uploaded

Upload photograph of candidate *

Upload signature of candidate *

17. Declaration
I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility detected or after the examination, I am liable to be disqualified.

Place *

Date *

- f. Click on Check box, fill up place, select today's date and CLICK 'SUBMIT'
- g. Click on 'Preview' to view and check if you have entered all your details correctly

Payment Detail

Amount to be paid ₹ 2

Mode of Payment:

Step 8: Payment Options

- h. Click on Pay Now to proceed to pay your 'Fees'
- i. Select the Payment Option – Credit Cards, Internet Banking or Debit Cards

National Payment Services Platform
DeitY, Government of India Initiative

Department of Electronics and Information Technology
Ministry of Communications and Information Technology
Government of India

Public services closer home

Government of Nagaland

MERCHANT NAME: Government of Nagaland TRANSACTION AMOUNT: Rs. 2.00

Please enter your credit card details and click on Make Payment below.

Card Type

Please select the type of card



Nagaland Public Service Commission Government of Nagaland

- j. If INTERNET BANKING: Select your Bank and Click 'Make Payment'
You will be routed to your Bank Website

National Payment Services Platform
DeitY, Government of India Initiative

Department of Electronics and Information Technology
Ministry of Communications and Information Technology
Government of India

Gove

MERCHANT NAME
Government of Nagaland

Credit Cards Internet Banking Debit Cards

Please select your internet bank and click on Make

Select Bank
Please select your bank from the drop down list

Select your Bank
State Bank of India
Allahabad Bank
Andhra Bank
Bank of Bahrain and Kuwait
Bank of Baroda [Corporate]
Bank of Baroda [Retail]
Bank of India
Bank of Maharashtra
Canara Bank
Catholic Syrian Bank
Central Bank of India
Corporation Bank
Cosmos Bank
DCB Bank
Dena Bank
Deutsche Bank
Dhanlaxmi Bank
Federal Bank
Select your Bank

Cancel Make Payment

- k. If DEBIT CARD: Select your bank and Fill up your card details and Click 'Make payment'

Government of Nagaland

MERCHANT NAME
Government of Nagaland

TRANSACTION AMOUNT
Rs. 2.00

Credit Cards Internet Banking Debit Cards

Please enter your debit card details and click on Make Payment below.

Select Debit Card
Please select the your debit card issuing bank
SBI Debit Card

Select Card Type
Select Card Type from box: Visa, MasterCard, or Maestro.
Visa Master **Maestro**

Debit Card Number
Enter your card number
VISA maestro

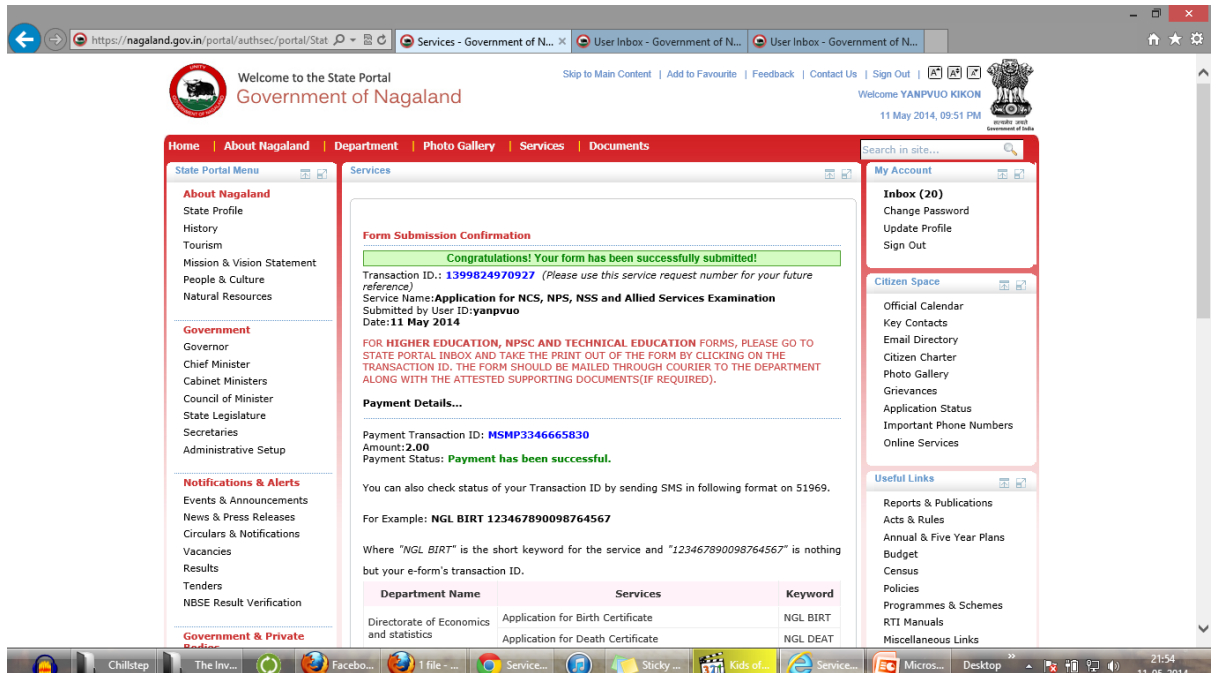
Debit Card Holder Name
Please enter your name specified on the card

Cancel Make Payment



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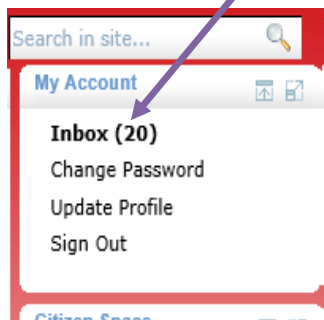
After Successful payment, you will see the Confirmation Page as shown below.
NOTE THE 'TRANSACTION ID'
Transaction ID will be used for Downloading your e-Admit Card later.



In Case of any doubts Please Call Technical Helpdesk –
+91 8974066129
+91 9612050101

Step 9: Check if Payment is Completed

- a. Go to State Portal Inbox as shown below –





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If Payment shows as Pending, Click on 'Pending' and proceed to payment

If Payment shows Completed, NPSC Application form is submitted successfully

Inbox

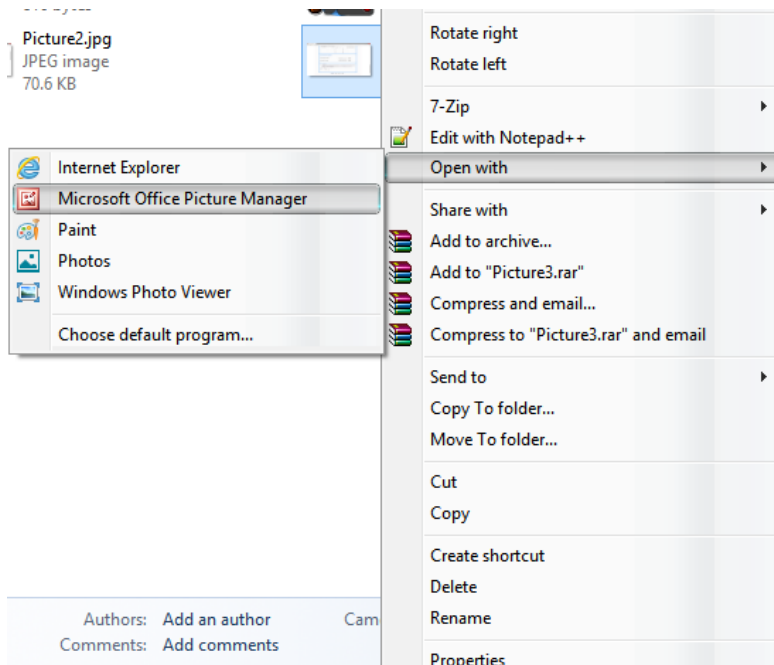
Request Type: Transaction Filter: In-Process

Reference Number	Service Name	Created Date	Details	Payment Pending	Certificate
1399971680607	Application for NCS, NPS, NSS and Allied Services Examination	2014-05-13	Details	Completed	
1399869875678	Application for NCS, NPS, NSS and Allied Services Examination	2014-05-12	Details	Pending	

>HOW TO EDIT AND RESIZE YOUR PICTURES<

You can use Microsoft Picture Manager to resize your pictures as shown below:

- Click on the picture in your computer
- Right Click on mouse > Open With > Select Microsoft Office Picture Manager as shown below

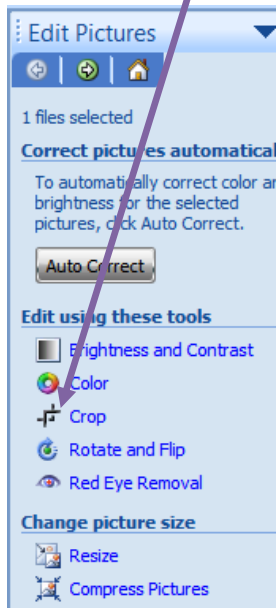


- On the Right side toolbar > Click on Resize to resize your picture



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iv. Click on Crop to Crop your picture



v. Resize your picture by selecting the Size and Cropping your image and Click 'Save'

