

Government of Nagaland
Department of Personnel and Administrative Reforms
(Administrative Reforms Branch)

No. AR-5/ASSO/98

Dated Kohima, the 23rd August, 2007.

OFFICE MEMORANDUM

Subject: Regularisation of Contract/Ad-Hoc appointments against sanctioned post.

In supersession of this Department Memorandum of even number dated 18th February, 2004 and dated 12th May, 2004, the Governor of Nagaland is pleased to order that contract employees who have completed more than 3 (three) years of continuous service on contract/ad-hoc as on 14th May, 2007, will be eligible for regularisation against sanctioned post.

1. The following terms and conditions will be applied for regularisation of the contract/ad-hoc employees:

- (i) There should be a sanctioned post;
- (ii) The employee should fulfil all the eligibility criteria for the post, including the requisite educational qualification;
- (iii) This OM shall not apply to posts where there are pending court cases;
- (iv) This OM shall not apply where the posts have already been requisitioned for filling up through the NPSC;

2. The Suitability Test should be conducted by the concerned Departments under the Chairmanship of the Head of the Administrative Department with representative from the P&AR Department and ATI, Nagaland, Kohima. Qualifying marks should be laid down in advance and only those who qualify such a screening test should be considered for regularisation.

3. The concerned Departments will then submit specific cases to the Government for approval after obtaining the recommendations of the Screening Committee which will compose of :-

Chief Secretary	-	Chairman
Principal Secretary (P&AR)	-	Member
Commissioner & Secretary (Law)	-	Member
Home Commissioner	-	Member
Joint Secretary (P&AR)	-	Member Secretary.

The Departments will furnish to the Member Secretary of the Screening Committee details of all employees proposed for regularisation with relevant documents like creation of posts order, original appointment order, certificates of educational qualification, date of birth, ACRs and result of the screening test wherever stipulated.

4. All Departments having contract/ad-hoc employees shall consolidate and submit the names of the contract/ad-hoc employees cumulatively and not in piecemeal to the concerned Head of the Administrative Department.

Sd/- LALHUMA

Chief Secretary to the Government of Nagaland.

Dated Kohima, the 23rd August, 2007.

No. AR-5/ASSO/98

Copy to :-

1. The Commissioner & Secretary to the Governor, Nagaland, Raj Bhavan, Kohima.
2. The Addl. Chief Secretary to the Chief Minister, Nagaland Kohima.
3. The P.S. to the Speaker/Deputy Speaker, Nagaland Legislative Assembly, Kohima.
4. The P.S. to all Ministers, Nagaland, Kohima.
5. The P.S. to the Chief Secretary, Nagaland Kohima.
6. All Additional Chief Secretaries/Principal Secretaries/Commissioner & Secretaries/Secretaries/Additional Secretaries, Nagaland Kohima.
7. The Secretary, Nagaland Legislative Assembly/NPSC/Vigilance Commission.
8. All Heads of Department.
9. The Publisher, Nagaland Gazette to publish in the extra ordinary Gazette.
10. Notice Board.

