

Government of Nagaland
Personnel and Administrative Reforms Department
(Administrative Reforms Branch)

OFFICE MEMORANDUM

No.AR-3/GEN-92/2002

Dated, Kohima, the 16th September, 2011.

In partial modification of this Departments' Office Memorandum of even number dated 8th November, 2002, the Governor of Nagaland is pleased to lay down the following basic guidelines for Constitution of Cadre Review Committee for various Government Departments:-

- (i) Chairman : Commissioner & Secretary and above of another Department.
- (ii) Member Secretary : Secretary of the concerned Department.
- (iii) Member : Representative of the Justice & Law Department not below the rank of Joint Secretary.
- (iv) Member : Representative of the Finance Department not below the rank of Joint Secretary.
- (v) Member : Representative of the P & AR Department not below the rank of Joint Secretary.
- (vii) Member : Director of the concerned Department.

2. The President of the concerned Department Association, if any may be invited for meetings as and when necessary.

3. These basic guidelines should be adopted by all Government Departments as and when a Cadre Review Committee is to be constituted.

4. The Cadre Review Committee will be constituted by the P&AR Department as and when such a proposal is received from the concerned department.

Sd/- LALTHARA

Chief Secretary to the Government of Nagaland.

Dated, Kohima, the 16th September, 2011.

No. AR-3/GEN-92/2002

Copy to :-

- 1. The Secretary to the Governor of Nagaland, Raj Bhavan, Kohima.
- 2. The Addl. Chief Secretary to the Chief Minister, Nagaland Kohima.
- 3. The P.S. to the Speaker/Deputy Speaker, Nagaland Legislative Assembly, Kohima.
- 4. The P.S to all Ministers, Nagaland, Kohima.
- 5. The OSD to the Chief Secretary, Nagaland Kohima.
- 6. All Additional Chief Secretaries/ Principal Secretaries/Commissioner & Secretaries/Secretaries/Additional Secretaries, Nagaland, Kohima.
- 7. The Secretary, Nagaland Legislative Assembly/NPSC/Vigilance Commission.
- 8. All Heads of Department, Nagaland.
- 9. All Nagaland Houses.
- 10. All Deputy Commissioners/Additional Deputy Commissioners, Nagaland.
- 11. The Publisher, Nagaland Gazette for publication in the official gazette.

(CHUBASANGLA ANAR)

Joint Secretary to the Government of Nagaland

AS
mei banuo

for record.

22/9/11

AD
PO Ent/B

22/9/11

22/9/11

AS
20/9