

**GOVERNMENT OF NAGALAND  
DEPARTMENT OF INFORMATION TECHNOLOGY & COMMUNICATION  
NAGALAND: KOHIMA**

Dated Kohima, the 31<sup>st</sup> March 2016

**NOTIFICATION**

No. IT&C/1-8/09 :: In pursuance to the Notice Inviting Tender No. DITC/ITFirms-1/2013, Dated 18.03.2015 regarding empanelment of IT Firms for procurement of IT related items ( i.e computers, peripherals etc), all Government Departments are hereby directed to adhere to the following guidelines with immediate effect.

1. Total of 18 (eighteen) IT firms are empanelled as per attached in **Annexure-A**. The list can also be downloaded from the State Portal - <http://www.nagaland.gov.in>.
2. This empanelment is valid for a period of 2(two) years w.e.f 1<sup>st</sup> April 2016.
3. The empanelment of a firm does not guarantee the award of any work / supply order.
4. In exceptional case, for highly specialized IT items, consortium partner with Original Equipment Manufacturers (OEM) will be allowed.
5. All Departments will procure IT related items from IT empanelled firms only.
6. In pursuance of GFR-Rule 146, any IT related equipments upto a value of ₹ 1,00,000/- ( rupees one lac only) may be purchased from IT empanelled firms only with a minimum of 3 (three) quotations on recommendation of local Purchase Committee.
7. For any value above ₹ 1,00,000/- ( rupees one lac only), e-Tendering / Procurement System must be done and only IT empanelled firms should be invited to participate. In all such cases, the evaluation should be done through appropriate Committees.
8. Recommended Guidelines on Terms and Conditions for supply / work order for reference are placed in **Annexure – B**.
9. On expiry of warranty of items procured, all user Departments may enter into an appropriate Annual Maintenance Contract (AMC) with any of the empanelled firms. Sample Annual Maintenance Contract (AMC) for reference are placed at **Annexure – C**.

**Sd/- Pankaj Kumar, IAS**

Chief Secretary to the Government of Nagaland

No. IT&C/1-8/09

Dated Kohima, the 31<sup>st</sup> March 2016

Copy to:

1. The OSD to Chief Secretary, Government of Nagaland for kind information, please.
2. All Administrative Heads of Departments.
3. All Heads of Departments.
4. The Director, IPR with a request for publicity in all local dailies.
5. All Deputy Commissioners.
6. All IT Empanelled Firms.
7. Office copy.

  
(K. D. Vizo), ITS

Commissioner & Secretary to the Govt. of Nagaland