

**Government of Nagaland**  
**Personnel and Administrative Reforms Department**  
**( Administrative Reforms Branch )**

**OFFICE MEMORANDUM**

Dated, Kohima, the 4<sup>th</sup> June, 2016.

**No. AR-3/Gen-174/2007 (Pt):** : In supercession of this Department's Office Memorandum of even number dated 16<sup>th</sup> November, 2015, the Governor of Nagaland is pleased to make the following provision for recruitment of Grade-III & IV posts in the District Offices with immediate effect.

1. All direct recruitment vacancies occurring in Grade-IV posts in the District Offices shall be filled up by the indigenous inhabitants of the respective District.
2. All direct recruitment vacancies occurring in Grade-III posts under the establishment of Deputy Commissioners in district administration shall be filled up by the indigenous inhabitants of the respective District. However, vacancies in Grade-III posts in other district offices, other than the district administration, will continue to be filled up by the respective Heads of Departments by following the normal recruitment policy of the State Government.
3. The Indigenous Inhabitant Certificate may be verified with the help of the latest census records to rule out possibility of multiple Indigenous Inhabitant Certificates in the name of the same person.
4. All vacancies in the above posts occurring in the Districts, excepting the Grade-III posts to be filled up by Heads of Departments, shall be filled up through open advertisement and a District Selection Committee shall be constituted by the respective Deputy Commissioners. The Selection Committee will be headed by the Deputy Commissioner and will include two District level Heads of Office, an Administrative Officer, and the Principal or Senior Lecturer of local College to be nominated by the Deputy Commissioner. The Committee shall follow the reservation policy for persons with disabilities in respect of Grade-III & IV posts, and the reservation policy for backward tribes in respect of Grade-III posts, except in the case of Dobashi posts. However, all appointment orders in respect of Grade-IV posts excepting those under the District Administration, will be issued by the respective Heads of Departments on the recommendation of the District Selection Committee.

**Sd/- PANKAJ KUMAR**

Chief Secretary to the Government of Nagaland

Dated, Kohima, the 4<sup>th</sup> June, 2016.

No. AR-3/Gen-174/2007(Pt)

Copy to :-

1. The Commissioner & Secretary to the Governor of Nagaland, Kohima.
2. The Principal Secretary to the Chief Minister, Nagaland, Kohima.
3. The P.S. to the Speaker/Deputy Speaker, Nagaland Legislative Assembly, Kohima.
4. The P.S. to all Ministers/Parliamentary Secretaries, Nagaland, Kohima.
5. The OSD to the Chief Secretary, Nagaland, Kohima.
6. The Additional Chief Secretary/Principal Secretaries/Commissioner & Secretaries/ Secretaries, Nagaland, Kohima.
7. The Commissioner, Nagaland, Kohima for necessary action.
8. The Commissioner & Secretary, Nagaland Legislative Assembly, Nagaland, Kohima.
9. The Secretary, NPSC, Vigilance Commission, Nagaland Information Commission, Nagaland, Kohima.
10. All Heads of Department, Nagaland.
11. All Deputy Commissioners, Nagaland.
12. All Nagaland Houses.
13. The Publisher, Nagaland Gazette to publish in the official gazette.

( NCHUMBEMO LOTH )

Deputy Secretary to the Government of Nagaland