Applications are invited for filling up the following vacancies under the Government of Nagaland in the manner prescribed below:

**Item No. 1:** 15 (Fifteen) posts of Extra Assistant Commissioner (Class-I Gazetted, Junior Grade) under Personnel & Administrative Reforms Department.

**Item No. 2:** 2 (Two) posts of Deputy Superintendent of Police (Class-I Gazetted) under Home Department, Police Establishment Branch.

**Item No. 3:** 30 (Thirty) posts of Secretariat Assistant (Class-III Non Gazetted) under Personnel & Administrative Reforms Department.

**Item No. 4:** 1 (One) post of Record Keeper (Class-III Non Gazetted) under Art & Culture Department.

**QUALIFICATION:**

**Item No. 1 to 4:** Bachelor's Degree in any discipline, including Divinity, from a Recognized University.

**Item No. 2:**

(i) **Physical fitness:** A candidate should be of sound health both mentally and physically, and be free from organic defects or bodily infirmity likely to interfere with the efficient performance of his duties. Candidates should not be less than 5 feet 2 inches in height and chest measurement 32 inches in deflated condition, with expansion capacity of one and half inches in case of ST/SC candidates, and 5 feet 4 inches in height, and chest measurement of 33 inches, in respect of other candidates. (A candidate for direct recruitment shall be required to undergo medical examination before final appointment to the service)

(ii) **Disqualifications:** The following physical conditions shall disqualify the candidate which will be applicable to both male and female candidates.

(a) Eye sight: A person having colour blindness. Eye sight below minimum distance vision of 6/6 and 6/9 of both eyes without correction.

(b) Knocked Knees

(c) Flat Footed

(d) Squint Eye condition

(e) Amputated limb/Extremities

(f) Physical deformities

(g) Deaf or hard of hearing

**Note:** Candidates who have appeared Bachelor's Degree final and awaiting result are also eligible to apply.

**SCALE OF PAY:**

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Details</th>
<th>Pay Scale</th>
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<tbody>
<tr>
<td>1 &amp; 2</td>
<td>P.B. - 3, Rs. 15,600 - 39,100, G.P Rs. 5,400.</td>
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<tr>
<td>3</td>
<td>P.B. - 2, Rs. 9,300 - 34,800, G.P Rs. 4,200.</td>
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<tr>
<td>4</td>
<td>P.B. - 1, Rs. 5,200 - 20,200, G.P Rs. 2,800.</td>
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**AGE AS ON 01-01-2016:**

- **Minimum:** 21 yrs.
- **Maximum:** 30 yrs.
NOTE:

1. The upper age is relaxable by:
   (a) 5 (Five) years for SC/ST Candidates.
   (b) Age relaxation for serving Government Employees shall be allowed equal to the number of years they are in service, subject to a maximum of 5 (Five) years.

2. 80% of the vacancies are reserved for candidates belonging to (i) any Naga Tribe (ii) Kuki (iii) Garo (iv) Mikir (v) Kachari, provided, such persons are Indigenous Inhabitant of the State of Nagaland. 25% of the vacancies are reserved for the candidates belonging (a) Konyak (b) Phom (c) Sangtam (d) Yimchunger (e) Chang and (f) Khammniungan. Further, 12% of the vacancies are reserved for the candidates belonging to (a) Chakhesang (4%) (b) Pochury (2%) (c) Zeliang (4%) and (d) Sumis of Kiphire District (2%) issued vide Personnel & Administrative Reforms Department Notification NO.RCBT 5/87(Pt-II) dated 14th April, 2011 and 15th June, 2011. The above reservation is out of 80% for Indigenous Inhabitant candidates.

3. There shall be 3% Reservation for Physically Challenged Candidates, wherever applicable, as per Government Notification NO.AR/Gen-9/97 dated 16-01-08.

4. For the Preliminary Examination, there will be one common paper of General Studies only. Syllabus and Pattern of Examination can be downloaded from the Commission’s Website at www.npsc.co.in.

5. Only those candidates who possess degree qualification in any discipline (including Divinity) or awaiting result shall be eligible to apply for the post(s) at the time of applying.

6. For prelims, other documents (Mark Sheets, Pass Certificates etc) are not required. However, candidates must completely fill in the form by providing accurate information in all matters (Date of Birth, etc). IN CASE IT IS DETECTED AT ANY STAGE OF RECRUITMENT THAT A CANDIDATE DOES NOT FULFIL THE ELIGIBILITY NORMS AND/OR THAT HE/SHE HAS FURNISHED INCORRECT OR FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACT(S), HIS/HER CANDIDATURE SHALL STAND CANCELLED.

7. Immediately on declaration of Mains result, candidates selected for the Interview must submit attested Photo copies of the following documents to the Commission:
   (a) HSLC/Matriculation/Equivalent Admit Card for proof of Date of Birth. No other Certificate will be accepted for age proof.
   (b) Mark Sheets from HSLC/Equivalent onwards till requisite qualification.
   (c) Pass Certificate of HSLC, HSSLC & Degree issued by Board/University. In absence of Degree pass certificate issued by University, candidates may submit provisional pass certificate issued by Institution/university.
   (d) For physically handicapped candidate, certificate from competent medical authority.
   (f) For candidates who are Government Employees “NO OBJECTION CERTIFICATE” should be produced duly signed by the Head of the Department, with Name and Office Seal, along with date of appointment.

8. Only online applications shall be accepted. Application forms shall not be issued from the Commission’s Office.

9. Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability/failure to log on to the website on account of heavy load on internet or website jam.
INSTRUCTIONS FOR APPLYING ONLINE:

1. Candidates can apply Online through the Nagaland State Portal at https://nagaland.gov.in or through any NagalandOne Common Service Center (CSC). Details of the Online Application Form (eForm), instructions to the candidates and list of operational CSCs are available on the Commission’s website at www.npsc.co.in.

2. All fields marked as * on the eForm are mandatory.

3. Instructions for uploading photograph and signature:
   a. Candidate must upload clear scanned images of their photograph and signature.
   b. Size of photograph should be 200 pixels width x 250 pixels height.
   c. Size of signature should be 250 pixels width x 120 pixels height.

4. Instructions for making online payment for examination fee:
   a. After submitting the eForm, candidate shall click on the Preview Button and review all the details for correctness in the submitted eForm.
   b. If any information is incorrect or photograph/signature has not been correctly uploaded, candidate may submit a new application.
   c. After candidate is satisfied that all information is correct and photograph & signature have been correctly uploaded, proceed to make online payment.
   d. Page will be re-directed to NDML payment page.
   e. Candidate will select payment option: Debit Card, Internet Banking, Credit Card.
   f. Candidate will select the bank and be re-directed to the bank payment page.
   g. Fill in the required details and proceed to make payment.
   h. After making payment, page will be re-directed to the State Portal payment confirmation page. Only then, the candidate’s online application form shall be routed to the Commission.
   i. Candidates are advised to check the payment status in their State Portal inbox. If the payment status shows “Completed”, the form has been successfully submitted. If the payment status shows “Pending” the candidate must make payment again by clicking “Pending”. If more than one payment is made for the same application the excess amount will be refunded.

5. Candidates who apply individually from any CSC may make payment by cash a sum of Rs. 300 (rupees three hundred only) for examination fee and additional Rs. 50 (rupees fifty only) for CSC service charge which includes scanning, filling up of eForm and transaction fee.

6. Candidates should note down the Transaction ID of their eForm which will be required later for downloading Admission Certificate and for future reference.

7. Candidates requiring assistance can call up the helpdesk number (10:00 a.m. to 3:00 p.m.) on working days.

NPSC Office HelpDesk +91 8259977429

8. The Online Application Form shall be available from 11th August, 2016 10:00 a.m. till 9th September 2016, 04:00 p.m. (Last date of submission).

(KHRUPI SOTHU)
Secretary,
Nagaland Public Service Commission,
Kohima

Copy to;

2. The Special Secretary to the Government, Home Department, Kohima, Nagaland with reference to letter NO.POL/ESTT/3/02/2006 dated 7-03-2016.
4. The Deputy Commissioner, Kohima/ Dimapur/ Mokokchung/ Tuensang / Wokha / Zunheboto/ Mon / Phek/ Peren/ Kiphire/ Longleng for display in the Notice Board.
5. The CEO, NSeGS & Commissioner & Secretary to the Government of Nagaland, Department of Information Technology & Communication, Nagaland for information.

(KHRUPI SOTHU)
Secretary,
Nagaland Public Service Commission,
Kohima