NAGALAND PUBLIC SERVICE COMMISSION
KOHIMA

NO.NPSC/ADVT/NON-TECH/1/2010

Dated, Kohima, the 5th August, 2017

ADVERTISEMENT NO. NPSC-2/2017

Applications are invited for filling up the following vacancies under the Government of Nagaland in the manner prescribed below:

Item No. 1: 12 (Twelve) posts of Extra Assistant Commissioner (Class-I Gazetted, Junior Grade) under Personnel & Administrative Reforms Department.

Item No. 2: 2 (Two) posts of Deputy Superintendent of Police (Class-I Gazetted) under Home Department, Police Establishment Branch.

Item No. 3: 2 (Two) posts of Block Development Officer (Class-I Gazetted) under Rural Development Department.

Item No. 4: 35 (Thirty Five) posts of Secretariat Assistant (Class-III Non-Gazetted) under Personnel & Administrative Reforms Department.

Item No. 5: 2 (Two) posts of Assistant Jailor (Class-III Non-Gazetted) under Prison Department.

Item No. 6: 2 (Two) posts of Labour Inspector (Class-III Non-Gazetted) under Labour & Employment, Skill Development & Entrepreneurship Department.

Item No. 7: 3 (Three) posts of Technical Assistant (Class-III Non-Gazetted) under Employment & Craftsmen Training Department.

Item No. 8: 1 (One) post of Research Assistant (Class-III Non-Gazetted) under Administrative Training Institute.

Item No. 9: 1 (One) post of Assistant Archivist (Class-III Non-Gazetted) under Art & Culture Department.

Item No. 10: 3 (Three) posts of Research Assistant (Class-III Non-Gazetted) under Art & Culture Department. (One each reserved for Zeliang, Sumi and Yimchunger).

Item No. 11: 7 (Seven) posts of Inspector of Taxes (Class-III Non-Gazetted) under Taxation Department.

TERMS AND CONDITIONS

QUALIFICATION:

Item No. 1 to 11: Bachelor’s Degree in any discipline, including Divinity, from a Recognized University.

Item No. 2: (i) Physical fitness: A candidate should be of sound health both mentally and physically, and be free from organic defects or bodily infirmity likely to interfere with the efficient performance of his duties. Candidates should not be less than 5 feet 2 inches in height and chest measurement 32 inches in deflated condition, with expansion capacity of one and half inches in case of ST/SC candidates, and 5 feet 4 inches in height, and chest measurement of 33 inches in deflated condition with expansion capacity of 2 inches, in respect of other candidates. (A candidate for direct recruitment shall be required to undergo medical examination before final appointment to the service)

(ii) Disqualifications: The following physical conditions shall disqualify the candidate which will be applicable to both male and female candidates.

(a) Eye sight: A person having colour blindness. Eye sight below minimum distance vision of 6/6 and 6/9 of both eyes without correction.

(b) Knocked Knees

(c) Flat Footed

(d) Squint Eye condition

(e) Amputated limb/ Extremities

(f) Physical deformities

(g) Deaf or hard of hearing

Item No. 5: The post is for male candidate only, with a minimum height of 163 cm (5’3”). The candidate should be medically and physically fit. The candidate should also be free from physical deformity such as squint eye, flat footed, amputated limbs, knocked knee.
Note: (a) Candidates who have appeared Bachelor’s Degree final exam and awaiting result are also eligible to apply for the Prelims exam.
(b) A candidate should be in possession of all required documents in original which must be produced as and when called for, failing which his/her candidature will be automatically rejected.

**SCALE OF PAY:**

<table>
<thead>
<tr>
<th>Item No: 1, 2 &amp; 3</th>
<th>P.B. - 3, Rs. 15,600 - 39,100, G.P. Rs. 5,400/-</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item No: 4</td>
<td>P.B. - 2, Rs. 9,300 - 34,800, G.P. Rs. 4,200/-</td>
</tr>
<tr>
<td>Item No: 5 to 11</td>
<td>P.B. - 1, Rs. 5,200 - 20,200, G.P. Rs. 2,800/-</td>
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**AGE AS ON 01-01-2017:**

<table>
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<tr>
<th>Minimum</th>
<th>Maximum</th>
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<tbody>
<tr>
<td>21 yrs.</td>
<td>30 yrs.</td>
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**NOTE:**

1. The upper age is relaxable by:
   (a) 5 (Five) years for SC/ST Candidates.
   (b) Age relaxation for serving Government Employees shall be allowed equal to the number of years they are in service, subject to a maximum of 5 (Five) years.

2. Implementation of reservation policy for Indigenous Inhabitants of the State of Nagaland and Backward Tribes including Sumis of Kiphire District shall be made in accordance with the terms of the existing reservation policy of the government of Nagaland issued vide notification No.RCBT-5/87(Pt.-II) Dated 14-04-2011, 15-06-2012 and 04-09-2015.

3. Reservation for Physically Challenged Candidates, wherever applicable, shall be as per Government Notification NO.AR/Gen-9/97 dated 16-01-08.

4. For the Preliminary Examination, there will be one common paper of General Studies only. Syllabus and Pattern of Examination can be downloaded from the Commission’s website at www.npsc.co.in.

5. Only those candidates who possess degree qualification in any discipline (including Divinity) or awaiting Bachelor’s degree final result shall be eligible to apply for the post(s) at the time of applying.

6. For prelims, other documents (Marks Sheets, Pass Certificates etc) are not required. However, candidates must completely fill in the form by providing accurate information in all matters (Date of Birth, etc). **IN CASE IT IS DETECTED AT ANY STAGE OF RECRUITMENT THAT A CANDIDATE DOES NOT FULFIL THE ELIGIBILITY NORMS AND/OR THAT HE/SHE HAS FURNISHED INCORRECT OR FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACT(S), HIS/HER CANDIDATURE SHALL BE SUMMARILY REJECTED.**

7. Immediately on declaration of Mains result, candidates selected for the Interview must submit attested Photo copies of the following documents to the Commission:
   (a) HSLC/Matriculation/Equivalent Admit Card for proof of Date of Birth. No other Certificate will be accepted for age proof.
   (b) Mark Sheets, from HSLC/Equivalent onwards till requisite qualification.
   (c) Pass Certificate of HSLC, HSSLC & Degree issued by Board/University. In absence of Degree pass certificate issued by University, candidates may submit provisional pass certificate issued by Institution/university.
   (d) For physically handicapped candidate, certificate from competent medical authority.
   (e) Indigenous Inhabitant Certificate (I.I.C.), S.C./S.T. & B.T. (if applicable) certificate. **Indigenous Inhabitant Certificate, S.C./S.T. & B.T. certificates should be signed only by District Authority not below the rank of Additional Deputy Commissioner strictly as per latest formats.**
   (f) For candidates who are Government Employees “NO OBJECTION CERTIFICATE” should be produced duly signed by the Head of the Department, with Name and Office Seal, along with date of appointment.
   (g) Candidates selected for Interview must bring the originals of Marksheets and Pass Certificates of all educational qualifications from matriculation onwards requisite qualification together with HSLC Admit Card for proof of age and all other relevant documents like S.T./I.I./B.T. Certificates etc. Failure to bring original documents will disqualify the candidate from appearing the interview.
8. Only online applications shall be accepted.
9. Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date to avoid the possibility of disconnection/inability/failure to log on to the website on account of heavy load on internet or website jam.
10. Examination fee (for online applications only) has been enhanced from Rs.300 (Rupees Three Hundred only) to Rs.310 (Rupees Three Hundred and Ten only) in compliance to Dept. of IT&C letter No.NSeGS/CSC-22/2015/1139 dt. 15.06.2017 for convenience fee of Rs.10 (Rupees Ten only) and as approved by the Commission vide Notification No. NPSC/EXAM-1/2011 dt. 27.07.2017.

INSTRUCTIONS FOR APPLYING ONLINE:
1. Candidates can apply Online through the Nagaland State Portal at https://nagaland.gov.in or through any NagalandOne Common Service Center (CSC). Details of the Online Application Form (eForm), instructions to the candidates and list of operational CSCs are available on the Commission’s website at www.npsc.co.in.
2. All fields marked as * on the eForm are mandatory.
3. Instructions for uploading photograph and signature:
   a. Candidate must upload clear scanned images of their photograph and signature.
   b. Size of photograph should be 200 pixels width x 250 pixels height.
   c. Size of signature should be 250 pixels width x 120 pixels height.
4. Instructions for making online payment for examination fee (Rs.310):
   a. After submitting the eForm, candidate shall click on the Preview Button and review all the details for correctness in the submitted eForm.
   b. If any information is incorrect or photograph/signature has not been correctly uploaded, candidate may submit a new application.
   c. After candidate is satisfied that all information is correct and photograph & signature have been correctly uploaded, proceed to make online payment.
   d. Page will be re-directed to NDML payment page.
   e. Candidate will select payment option: Debit Card, Internet Banking, Credit Card.
   f. Candidate will select the bank and be re-directed to the bank payment page.
   g. Fill in the required details and proceed to make payment.
   h. After making payment, page will be re-directed to the State Portal payment confirmation page. Only then, the candidate’s online application form shall be routed to the Commission.
   i. Candidates are advised to check the payment status in their State Portal inbox. If the payment status shows “Completed”, the form has been successfully submitted. If the payment status shows “Pending” the candidate must make payment again by clicking “Pending”. If more than one payment is made for the same application the excess amount will be refunded.
5. Candidates who apply from any CSC may make payment by cash a sum of Rs.350 (Rupees three hundred and fifty only) of which Rs.310 (Rupees Three Hundred and Ten only) is for examination & convenience fee and additional Rs. 40 (Rupees Forty only) for CSC service charge which includes scanning, filling up of eForm and transaction fee.
6. Candidates should note down the Transaction ID of their eForm which will be required later for downloading Admission Certificate and for future reference.
7. Candidates requiring assistance can call up the helpdesk numbers (10:00 a.m. to 3:00 p.m.) on working days:
   NPSC Office Helpdesk : +91 8259977429
   For technical queries, Dept. of IT&C Office Helpdesk : +91 8794730015
   Email: stateportal-nlg@nepg.gov.in
8. Any issue/complaints must be settled on or before the last date of submission of application form. No complaints will be entertained thereafter.
9. The Online Application Form shall be available from 08-08-2017, 10:00 A.M. to 08-09-2017 03:00 P.M.

(KHRUPI SOTHU)
Secretary,
Nagaland Public Service Commission,
Kohima
MEMO. NO. NPSC/ADVT/NON-TECH/1/2010

Dated, Kohima, the 5th August, 2017.

Copy to:


8. The Director, Employment & Craftsmen Training with reference to your letter No.DET-1/7/11/337 dated 08-09-2016.


11. The Deputy Commissioner, Kohima/ Dimapur/ Mokokchung/ Tuensang / Wokha / Zunheboto/ Mon / Phek/ Peren/ Kiphire/ Longleng.

12. The CEO, NSeGS & Commissioner & Secretary to the Government of Nagaland, Department of Information Technology & Communication, Nagaland for information.


(KHRUPI SOTHU)
Secretary,
Nagaland Public Service Commission,
Kohima